2018 Al & Val Rosenstrauss Fellowship Application Guidelines

The Al and Val Rosenstrauss Research Fellowship is a prestigious award named in honour of the late Al Rosenstrauss OAM and his wife, Val, for their contribution to the work of the Foundation over a period of more than 28 years. The Al & Val Rosenstrauss Fellowship is targeted at earlier career Researchers who show potential to be stars of the future and who are building credentials for a long career in research.

Valued at a total of $100,000 per year, for four years, fellows receive funding of $80,000 per year (*ex GST*) from The Rebecca L. Cooper Medical Research Foundation ("*The Foundation*") with a commitment by the host institution to provide an additional $20,000 per year.

Applicants wishing to apply for the fellowship on a part-time basis will be considered. In such cases, the fellowship recipient will receive a pro-rata payment over the four-year period of the fellowship. Extension to the length of the Fellowship will not be considered.

Enquiries regarding the application process may be sent to grants@cooperfoundation.org.au.

Application Dates

Applications open **3 April 2017** and close at **5pm AEST** on **28 April 2017**.

Eligibility Criteria

To be eligible for the award of a fellowship, you must:

- Be a qualified MD or have a PhD in a medicine related field of science (MBBS or Masters degrees alone will not be recognised);
- Not have been a CIA or lead PI on any national or international Government funded research project or program;
- Have a *"seniority"* of no less than five years and no more than ten years. "Seniority" is calculated as time since the formal notification that you were successful in obtaining your PhD/MD, to the 1 January of the application year, minus approved career disruptions (see section below titled *Career Disruptions)*;
- Be located in Australia and, during the period of the Fellowship and be employed by a credentialed Australian Research Institution;
- Carry out the research outlined in the application within Australia;
- **Not** have received a previous fellowship from the Foundation; and
- Work within one of the six nominated areas of medical research supported by the Foundation:
    - Brain Sciences: Psychiatry and Neurology (excluding Dementias)
    - Endocrinology and Diabetes
    - Geriatrics (excluding Dementias)

- o Lung Disease (other than Cancer)
- o Rheumatology
- o Vision Sciences

How to Apply

Applications must be submitted via the Online Application Portal that can be accessed via the Foundation's website http://cooperfoundation.org.au/Fellowship/

Prior to applying online, you must prepare your submission offline using the downloadable WORD template provided on the Foundation's website. Any attempt to alter the application template or to vary from the application guidelines could result in the application being disqualified. On completion, the application must be converted to PDF format prior to being uploaded via the online application system.

Successful lodgement of your application will be acknowledged by an on-screen confirmation message and an email that will be sent to you and your nominated administrative officer. If you do not receive either of these acknowledgements of receipt, this would indicate that the application was not successfully submitted to the Foundation. For such an issue to be addressed by the Foundation, it must be notified by email before the closing of applications.

Late applications will not be accepted. Difficulties using the Online Application Portal will not be considered a valid reason for late submission. Please plan to submit your application ahead of the deadline to allow yourself time to sort out any issues that may arise.

Applicants may not submit more than one application per year.

Fellowship Review and Award

Fellowship applications are reviewed by three members of the Fellowship Advisory Committee. Funding decisions are made by the Foundation's directors at a meeting to be held in August of the application year. Each application will be assessed according to:

1. Future vision (45%) – Does the applicant have a clear and feasible vision of their research and career direction?
2. Personal Achievements / Track Record (35%) – Has the applicant displayed the necessary knowledge, skills and attributes to implement the vision (including a history of raising funding, research output, research quality etc.)
3. Research significance (20%)

An outcome notification will be emailed to you and your nominated administrative officer in October of the application year.

Feedback is not provided to applicants and the Foundation will not enter into discussions concerning the outcome of individual applications.

Fellowship Administration

A deed will be entered into between the Foundation and the Fellow's research institution. That deed will set out the administrative requirements of the fellowship including payment and reporting requirements.

General Terms and Conditions

Any breach of these Application Guidelines or the Terms and Conditions published on the Foundation's website will result in automatic disqualification for the award.

Applicants who accept the award are:

- automatically included in the Foundation's reviewer pool and may be called upon to participate on future Scientific Advisory Committees;
- precluded from applying for future Project Grants from the Foundation; and
- precluded from accepting a fellowship from another funding body during the term of the fellowship.

Fellowship Proposal Guidelines

You must download and use the WORD template provided on the Foundation's website to prepare a Fellowship Proposal. This proposal is comprised of **three sections** that must be completed and then saved as a PDF prior to submission. Requirements for each section of the proposal are as follows:

Section 1: Fellowship proposal

- Must not exceed two A4 pages, including references.
- You may wish to include:
  - your key achievements to date;
  - where you see your future;
  - how the tenure of this award would contribute to your future career aspirations;
  - details of your research including your vision for the next four years and the importance of the research you propose to conduct; and
  - why your experience and qualifications make you particularly well-equipped to undertake the research you envisage.
- Do not include links to additional information on an external website.

Section 2: Biographical Sketch of Applicant

ONLY the applicant should provide a Biographical Sketch, not exceeding two A4 pages. The sketch must include:
- A list of your positions and honours held in the past five years, beginning with current.
- A list of your education and training beginning with baccalaureate or other initial professional education, such as nursing; include postdoctoral training and residency training if applicable.
- A Personal Statement briefly describing why your experience and qualifications make you particularly well-suited for your role in the project that is the subject of the application.

- A bibliography summarising how many papers you have published; how often they have been cited; your H-index; and a brief summary of the importance of your five top publications with an impact factor for the Journal in which they were published and the time they have been cited. A link to your Google Scholar page, if public, could be included.
- Details of research support, past and present in tabular format including the following details for each source:
    - Grant Type/ Funding Body
    - Scientific Title
    - Administering Institution
    - Investigators
    - Duration / Funding ($)
- Details of your proposed mentor and brief details of his/her expertise.

Section 3: Letter of Endorsement from Head of Department

The Letter of Endorsement must include a declaration that:
- the Head of Department has read the completed application and agrees to this research being carried out in his/her department in accordance with the terms and conditions of the Al & Val Rosenstrauss Fellowship;
- the host institution will provide additional funds of $20,000 per annum (pro-rata if part-time) to support their Fellow in the research endeavours approved for the Al and Val Rosenstrauss Fellowship;
- none of the funding for the Fellowship will be used to support on-costs other than those required to cover all entitlements associated with the salary received by the Fellow; and
- the host institution will administer the salary and provide appropriate space.

Formatting requirements

The proposal must comply with the formatting requirements detailed in the table below. Applications that are incorrectly formatted or breach the page limit for section one of the proposal will be automatically disqualified.

Header	- Applicant full name must be included in top right corner. - The header is allowed outside the margin rules but must be at least 1cm from the top of the page.
Footer	- Page number must be included at the bottom right corner. - The footer is allowed outside the margin rules but must be at least 1cm from the bottom of the page.
Margins	All margins must be at least 2cm.
Font	- Must be Times New Roman. - At least 12 point.
Line Spacing	Line spacing must be set to single.
Character Spacing	- Character spacing must be set to normal. - Scale must be set to 100%.
Diagrams Graphics and	Colour diagrams, graphics and images may be included. You should keep in mind that the electronic file may be printed in black and white for the

Images	review committee and there may be some loss of definition and colour in the images. To assist with minimising file sizes, it is recommended that any documents needing to be scanned are done at low resolution.
Labelling Graphs and Images	• Labelling of graphs and images may be in a reduced font, but should be no less than 10 point Times New Roman. • Description and/or legends of all graphs and images must be no smaller than 12 point Times New Roman.
Tables	• Tabulated information containing text is not considered to be an image or diagram. Therefore, text within tables must be no smaller than 12 point Times New Roman and will be included in word count.

Career Disruptions

Claims for career disruptions will ONLY be considered:

- in circumstances where the applicant obtained his/her PhD/MD more than 10 years ago (as at 1 January of the application year).
- Where the reason for disruption is:
  - pregnancy
  - major illness/injury
  - carer responsibilities
- Disruptions must involve a continuous absence from work for periods of 28 calendar days or more.

For example, an applicant who passed her PhD 11 years ago, but claims two periods of maternity leave totalling 1.4years, will have an adjusted seniority of 11 – 1.4 = 9.6 years (<10 years).

The validity of claims for career disruption will be determined by the Chair of the Scientific Advisory Committee and the Executive Officer of the Foundation. If these claims are judged invalid, making the applicant ineligible based on post-qualification experience, the application will be disqualified.

To apply for consideration, you are required to provide a PDF document detailing your career disruption claim to grants@cooperfoundation.org.au by the application deadline, **5pm EST on 28 April 2017**. You must submit the following details:

1. A general statement of the impact of career disruption(s) on your research output/productivity. (Max 200 words).
2. Details of each career disruption. Specifically:
   a. Reason for the disruption
   b. Commencement and end dates of the disruption period
   c. Claimed disruption in Full Time Equivalent (FTE) years to 2 decimal places. For example, six months of maternity leave = 0.50 FTE years
   d. Supporting evidence

Online Application Form Questions

Applicant Details

1. Title:
2. First Name:
3. Surname:
4. Email:
5. Phone:
6. Research Institute:

Mailing Address:

7. Address line 1:

   Address line 2:

   Address line 3:

   Address line 4:

   State:

   Postcode:

Administrative Officer (this person will also be informed of the outcome of the application via email e.g. the Grants Manager for the Institution)

8. Name:
9. Email:

Referee 1 (Referees of shortlisted candidates will be asked to submit a referee report)

10. Name:
11. Phone:
12. Email:

Referee 2 (Referees of shortlisted candidates will be asked to submit a referee report)

13. Name:
14. Phone:
15. Email:

Qualification and Research Details (Applicants must have a "seniority" of no less than five years and no more than ten years. "Seniority" is calculated as time since the formal notification that you were successful in obtaining your PhD/MD, to the 1 January of the application year, minus approved career disruptions)

16. Research/Medical Degree Completed:

17. Notification of success (year):

Research Category

18. select ONE tick box

  ☐ Brain Sciences: psychiatry and neurology (excluding Dementias)

  ☐ Endocrinology and Diabetes

  ☐ Geriatrics (excluding Dementias)

  ☐ Lung Disease (other than cancer)

  ☐ Rheumatology

  ☐ Vision Sciences

Fellowship Proposal

19. Upload your Fellowship Proposal in PDF format. Proposals must be written in accordance with the Fellowship Application Guidelines and include a Biographical Sketch and Letter of Endorsement.

Demographic Questions

20. Have you previously received funding from the Foundation?
21. Sex?
22. I intend to complete the fellowship full-time/part-time?
23. Are you an Australian Citizen/Permanent Resident?

☐ I confirm that:

- the information provided in this application is accurate;
- I agree to the terms and conditions published on the Foundation's website; and
- I agree to the terms and conditions as stated in the Application Guidelines.